



St Laurence Governors FGB

Minutes of the meeting held on 17 09 21

1. Opening business

The meeting was quorate, apologies Tim Lerwell.

01/21

2. Minutes of previous meeting 14 July 2021, actions and matters arising.

These were approved.

Actions noted –

- governor email address done, all governors are encouraged to use the school-based
- email addresses and two factor authentication from now on. Access via personal emails will be 'switched-off' after half-term. Carried
- Historical artefacts now in History department for display. Closed
- careers policy and presentation to come to FGB 2. Carried
- governor vacancies – see below. Closed
- Committee meetings to be remote and FGB, F2F. All Teams invitations have been issued. Closed

02/21

3. Election of Chair & Vice Chair

(NB. Ingrid Maher Roberts & Peter Lambert were elected to these positions in March 2021, for the academic year 2021-22)

Ingrid and Peter were nominated by KK and seconded by IBL and JAB, respectively.

03/21

4. Committee chairs & members

(Current membership attached)

These were agreed without changes. Nominations of Chairs by IMR and seconded by the FGB.

04/21

5. Governors' terms of office

(Current terms of office attached, note that there is a vacancy for a Parent Governor and an SLAT member). Trudi Chatfield has been appointed unopposed as a Staff Governor.

Trudi was welcomed as a governor. There had been 2 enquiries for the Parent Governor position to date (advert to run again today). JAB is ex-officio and so no end-date, SC clarified his end-date, 2024 (record amended).

05/21

6. Declarations of interest

These were completed by governors and submitted to school HR by the Clerk.

06/21

7. Code of conduct

The NGA template was accepted and would be signed by the Chair on behalf of the FGB.

07/21

8. Scheme of delegation

This was noted.

08/21

9. Safeguarding

Governors should expect to receive an email with a link to enable the reading and confirmation of the same via the school's portal.

09/21

AOB.

1. Open Evening, Wednesday 29 September. TFR welcomed the inclusion of governors, please let him know.
2. Raising the profile of governors in the school, IMR was compiling a Chair of Governor's annual report to include Committee references. There would be updating changes to the governors' page on the website, for example photos and committee description via a q&a with IMR.