



St Laurence Governors – Full Governing Body

Minutes of the meeting held at 5.00pm on Wednesday 26th May 2021 via Microsoft Teams

Present:	Lauren Ash	Trudi Chatfield	Tim Farrar
	Ian Blagbrough	Sean Cooper	Lindsay Driscoll
	Joanna Abecassis	Peter Lambert (Vice-Chair)	Tim Lerwill
	Michael Dooley	Mark Lee	Ingrid Maher-Roberts (Chair)
	Donal Casey	Kieran Kilgallen	Tracie Walsh

Apologies: Michael Smith

In Attendance: Emma Roberts (Clerk) Rachel Purnell

ACTION

58/20 Welcome and Apologies
Apologies were received and noted.

ER

59/20 Register of Pecuniary Interests
None recorded.

60/20 Minutes
Minutes of 26th May 2021 were approved as a correct record to be signed at a later date.

Chair

61/20 Matters Arising
All matters arising were noted as complete.

62/20 Headteachers Report
TF presented his report (circulated with the agenda) which provided an update as at Term 5 2020-21 and some updates.

Governors noted key highlights. TF confirmed that some COVID cases had been identified due to an outbreak in Winsley School. The removal of shielding had seen all teachers return to work either full time or as part of a phased return. Governors noted that amendments to the Teacher Assessed Grade Policy had been required as a result of national requirements. The policy had been later approved and added to the website.

C A Governor asked about CAGS/Teacher Assessed Grades process recognising the approach was very thorough as teachers were having to manage the assessments with students being in school (different to last year) and therefore all teachers had been given some additional time to complete the evidence gathering process. A Governor asked about the cause of the concern around appeals (as identified in the report) and TF confirmed that there were a range of reasons. However, the process was to begin earlier and end later giving additional time for more appeals to be made. Governors noted that the appeals process was free to parents which was a change from previous years. A further change was that the appeal this year would see grades go up as well as down, whereas before grades could only improve. The final details of the process had yet been published so school could not yet fully prepare, all of which was contributing to a concern that appeals might be very onerous.

The SENDCO team would be reviewing each student's results. TF outlined the way appeals would be managed in school including the evidence being used to award marks – which was all accessible to all students and families. Around thirty families had asked for special consideration. It was noted that internal arrangements had needed to be amended as more information was received in a piecemeal fashion, but this was not ideal for staff.

63/20 Return to school plan

C Governors noted that the arrangements for return to school after 21 June had been communicated to staff and parents. Some elements were remaining such as social distancing in meetings, external visitors to the school were being reviewed on a case by case basis, etc. Year 6 induction day would be a physical event, Year 9 curriculum day and the Year 12 induction day. Additional discussion is taking place about how to manage the parent evening elements of Year 6 induction and Year 12 induction day.

C A Governor asked about hygiene and access arrangements. TF confirmed that the hand washing stations and year group access arrangements would continue until September. Pupils were expected to wear face masks in communal areas. Informed by a parental survey, some other elements may continue.

C A Governor asked if the changes might be influenced by any change in the Government Roadmap. Governors expressed concern about additional stress on staff.

TF confirmed that the student bubbles were not compulsory and as such changes could be initiated with guidance in the best way for the school and it was felt a very positive step to make this change.

In relation to the timetable, it was confirmed that the September timetable was nearly complete, and CD was leading this in conjunction with the timetable for June.

Recruitment activity continued with final interviews scheduled for Friday of that week.

The report was noted.

64/20 Structure of Full Governing Body meeting

The Chair introduced a discussion around the format of the FGB meeting to enable the best use of time. Governors agreed that the addition of a specific subject matter, would enable a quality discussion each meeting. The reports would be taken as read, with Governors required to ask questions or make comments in advance. A Governor suggested that this would be challenging given Audit and Budget requirements, however it was suggested by the Chair that these could be the specialist subjects for those meetings. Governors agreed to the structural changes to ensure the meetings are the most beneficial. **Action: IMR to review with Strategy Governors and report back.**

IMR/Strategy
Governors

In relation to Strategy Day, Governors asked for confirmation of the date and that it will happen this year. TF confirmed it would be 2 July 2021 and it was agreed that the arrangements would be confirmed outside of the meeting. **Action TF to finalise details and communicated.**

TF

65/20 Committee Reports

Strategy

Governors noted the draft minutes of the meeting of Strategy Committee held on 26 April 2021.

Standards

C Governors noted the draft minutes of the meeting of Standards Committee held on 10th May 2021. SC had invited the OFSTED action points to be aligned with the School Development Plan. The Committee had asked for progress updates with the Ofsted Inspection.

C&E

C Governors noted the draft minutes of the meeting of the C&E Committee held on 17th May 2021. Governors noted that the Committee had received a positive presentation in relation to outdoor learning, and expressed an ideal that this continue through the Sixth Form. PL advised that, in line with national data, there had been an increase in safeguarding concerns. The Committee discussed a potential deficit of PHSE in Sixth Form which would be reviewed by the team. Finally, the 'Everyone's Invited' programme was reviewed, led by ROV who was ahead in her work around this. Feedback from the Everyone's Invited focus group was provided. TF confirmed that a full review of all policies and practices around peer on peer abuse was taking place by a working group of leaders. A Governor suggested there are opportunities with external clubs to line with school to provide additional resources.

FFE

Governors noted the draft minutes of the meeting of the FFE Committee held on 12th May 2021. ISB advised that an update on the CIF bid was yet to be received. The focus of the Committee had been on Health and Safety and Budget Monitoring. The Lead Governor for H&S advised that the Health and Safety Tours ought to recommence and late cancellations should be avoided. **Action: TF to raise with relevant team.**

TF

66/20 Any other business

Governors noted that Robert Beesley was to commence as Clerk to Governors having been successful at recruitment. It was hoped he would be able to start mid-June to allow a handover.

The meeting ended at 6.00pm

These minutes were approved at the FGB of 14 07 21

Signed..... Date.....
(Chair)