



31<sup>st</sup> March 2021

Dear Parents and Carers,

I hope this finds you well and that your son or daughter is coping with the challenges of this year. You will be aware that all year 11 and 13 students this year will have centre assessed grades, submitted by the school. Although a similar system was used in 2020, there are some small differences to this year's guidance and I wanted to outline here where you can find information about the process.

You will now find on our website, a JCQ document written specifically for parents and students regarding the grading process, what to expect and what is being asked of schools:

<https://st-laurence.com/exams>

This document tells you everything you would need to know at this stage about the generation of grades this summer. To date, the appeals process has not been nationally released and is due at the end of April. Once I receive it, we will pass it on as soon as possible so you have it for reference. I would like to reiterate at this stage that teaching staff cannot share information about individual grades being submitted as this would be seen as malpractice by the examination boards. Please, if you have specific questions relating to the centre assessed grade process, they should be submitted to the exams team at [exams@st-laurence.com](mailto:exams@st-laurence.com)

Finally, if there is anything further that the school can do to support your child during this challenging time, please do not hesitate to contact us.

With kind regards

Tim Farrer  
Headteacher