

St Laurence School Association

Minutes of AGM and General Meeting held 24 September 2018

Attendance: Robert Beesley (Chair), Maria Adlam-Apps (Treasurer), Alison Flindall (Secretary), Belinda Wicks, Maria Hirsch, Tony Sims, Carol Adrianzen.

Minutes of AGM

- **Apologies:** Helen Peters.
- **Minutes of previous AGM held on 03/10/17:** these were agreed.
- **Thanks to 2017-18 committee members and events organisers:** Robert expressed his thanks, as Chair, for the efforts of all committee members. Members attended 4 meetings last year and, during the last meeting, made decisions about allocating money raised during the year to a range of bids submitted by teachers.

Thanks also to a number of other parents who gave their time very generously to support other fundraising events.

- **Accounts for the year 2017-18:** Maria A reported that the SLSA made a loss of £3,834 in 2017-18 compared with a loss of £313 in the previous year. Donations totalling £7,151 were made to the school for various items, but this was only possible due to a transfer of funds from the donations to the current account. In terms of specific events:
 - a. the Christmas raffle made a profit of £701. The SLSA thanks Caroline Head for her very hard work in selling tickets. We hope to improve this level of profit this year by asking more businesses to donate prizes.
 - b. the quiz evening made a profit of £844. Many thanks to Helen Peters and her team.

There was no fashion show nor fireworks event last year.

Other donations were received from Easy fundraising (£304), regular donations (£324) and a one-off donation from Sainsburys towards the art project (£200). Maria A will be sending a gift aid application to HMRC based on donations of £1,388, which should result in an extra £347 for SLSA.

It was suggested that the SLSA needs to find another large event to replace the loss of funding from the Street Party. Any ideas and volunteers to run events this year would be a huge boost to the SLSA and enable it to help the school mitigate some of the impact of the reduction in government funding.

- Election of committee members for 2018-19:
 - a. Chair – Robert Beesley
 - b. Treasurer – Maria Adlam-Apps (pending replacement)
 - c. Vice-Chairs – vacant
 - d. Secretary – Alison Flindall

Maria indicated that she would prefer to step down as Treasurer but was happy to continue in the role until a replacement was found. Robert offered his thanks to Maria Adlam and Helen Peters for all their hard work for the SLSA. **Action:** Robert to publicise the committee vacancies and ask for expressions of interest by 12 October. (2 interested parents at this stage, as a result of the request, meeting in w/b 22 Oct to decide next steps)

Minutes of General Meeting

- **Apologies:** Helen Peters

- **Minutes of previous meeting held on 02/07/18:** these were agreed. At this meeting the SLSA agreed to fund several bids submitted by different teachers to fund a variety of teaching resources. Robert raised a further bid from the English department which was submitted early in the process but had been overlooked. The bid was for £286 to fund dictionaries and thesauruses as well as graphic novels of GCSE texts. This bid was approved.

- **Forthcoming events**
 - Fireworks: date of event is Sat 3 November 2018. Lots of jobs for parents to volunteer for, such as setting up, cleaning / taking down, assisting during the event. Robert to use PTA Social website to enable interested parents to register their support for the event (set up with a view to launch in w/b 8 Oct). Discussed how best to sell tickets for the events. **Action:** Robert to receive SL's allocation of tickets, liaise with his daughter about selling tickets to Years 12 & 13 and to investigate ways of purchasing tickets online. (Robert in discussion with school business manager)

 - Christmas raffle: Maria A had started to contact local businesses about donating raffle prizes. Discussion around which end of term event to hold prize draw, as school calendar did not include details of a Christmas concert. (Confirmed – there is no school autumn concert)

 - Quiz night: this is planned to take place on Friday 17 May 2019 (*date corrected: in previous SLSA minutes was 18 May*). Current quiz team hope to hand over to a new quiz team. Consider increasing ticket prices and advertising as widely as possible via school email again, if possible. **Action:** Alison to approach potential new quiz team.

 - Uniform sales: these will take place during several events during the school year when parents attend the school. (Confirmed – Th 15 November)

- **Other ideas**
 - Golf event: still to be explored for spring 2019.

 - Coach trip: Robert suggested the idea of organising a coach trip for parents with/without accompanied children to either Oxford pre-Christmas or Southampton for January sales. He had provisionally costed the coach hire and approx. cost for seats on coach.

- Welcome to BOA pack for new residents: Robert reported back that this pack continues to be a viable fundraising idea as there would be no/minimal design costs this time. (Possible colour your own postcard based on this design was not really viable due to the availability of cheaper BoA postcards locally)
- Open air cinema event
- 50/50 auction: selling donation items for 50% of cost back to the donor and 50% to the SLSA
- Bradford-on-Sea event: seaside themed event to be held in town (Confirmed – cost of use of Westbury Gardens is 25, for a proposed event on Sun 30 June, 12-6 with the event 1.30-4.30. Robert planning)
- 40th anniversary event: 2020 will mark the 40th anniversary of St Laurence, so we could plan for a big event to celebrate.

It was agreed to circulate the above ideas for events to the email circulation list of interested parents to see if anyone is happy to progress any of the ideas.

- **Any other business:** Belinda Wicks said that she would like to write to Mr Stewart asking for more support for the SLSA from the school itself. A full reply was received from Mr Stewart, covering school funding, support for events, support for fundraising and the invitation to discuss further ways forward. Robert to meet with Mr Stewart this term (there are usually 2 meetings a year between the SLSA chair and Mr Stewart, as well as email updates)
- **Date of next meeting:** Monday 21 January 2019