St Laurence School – Student Portal Login

This guide will show you how to login to the Student Portal on either a computer, or a smartphone using the app. (Search: 'Bromcom Student App' on the app store)

Logging in on a computer:

- In school your Internet homepage is the student portal; to log in you need to select 'Login with Microsoft Account' at the bottom of the screen. It is important you choose the Microsoft login rather than Username and Password.
- 2. Outside of school the link <u>https://www.bromcomvle.com/</u> is available on the school <u>website</u> under 'Quick Links'. Please login using the same Microsoft method.
- **3.** You will then be asked to log into Microsoft – use your student school email address and password.

Your school email address is your username followed by '@st-laurence.com'

Your school password is the same password you use to log into a school computer.





Logging in on a smartphone:

- 1. Download the Bromcom Student app on your phone, open the app and select to log in using Magic Link.
- Enter the School ID 14799 and your school email address. Your school email address is your username followed by '@st-laurence.com'

Login with		
Username and Password		
Magic Link		
	School ID	
	14799	盟
	Email 24minkyla@st-laurence	e.com

3. A Magic Link will be sent to your school emails.

IMPORTANT – You **must** open the Magic Link email on the smartphone that the Student Portal App is also installed on.

You can access your school emails by visiting <u>https://outlook.office.com/</u> on your smartphone, or by adding the account to a mail app (Outlook for example).

4. Clicking on the link will configure the app and allow a simple login process in the future.

Magic link for your Student Portal account Dear Exampe Student, Please <u>Click Here</u> to add your account into Student Portal app