

MyChildAtSchool Data Collection

You can view and edit the data the school holds on your parent account and your child's student account.

Please note - Any changes you make will first be approved by the school before being permanently updated. Changes that are not approved will revert to their original state.

Here's how to change your data:

- 1. Open the MCAS App.
- 2. Select 'Data Collection Form' from the left menu.

Child school	=	St Laurence School	21/2 7.12	~
	4	Data Collection Form		
	Su	bmit Changes		
		Please note - Any amendments will first be a	approved by St Laurence School administration staff before any records are permanently updated. Amendments that are not approv	ed will
	9	tudent Details		
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C Durbourd	٦.	Legal First Name	Harry	
Data Collection Form		Legal Middle Name(s)		
Announcements Attendance		Legal Last Name		

- 3. The default view is your *child's* data.
- 4. You can change to see *your* data (as a parent) by selecting 'View your personal details' in the top right corner.

"Childschool.com	≡	St Laurence School		~ (1	ò	•	•
	4	Data Collection Form			YOU A	E HERE	Dashboard >	Data Collection	Form
	Su	bmit Changes					View Your	Personal Det	ails
\checkmark		Please note - Any amendments will first be approved by St Laurence School administration staff before any records are permanently updated. Amendments that are not	annroved	will rever	back to	the court	SI SISIS		_

- 5. Data such as names, phone numbers, email addresses can be changed. If the data is grey, it means the school has chosen to not allow it to be changed by the parent.
- 6. Remember to select 'Submit Changes' if making any changes.