



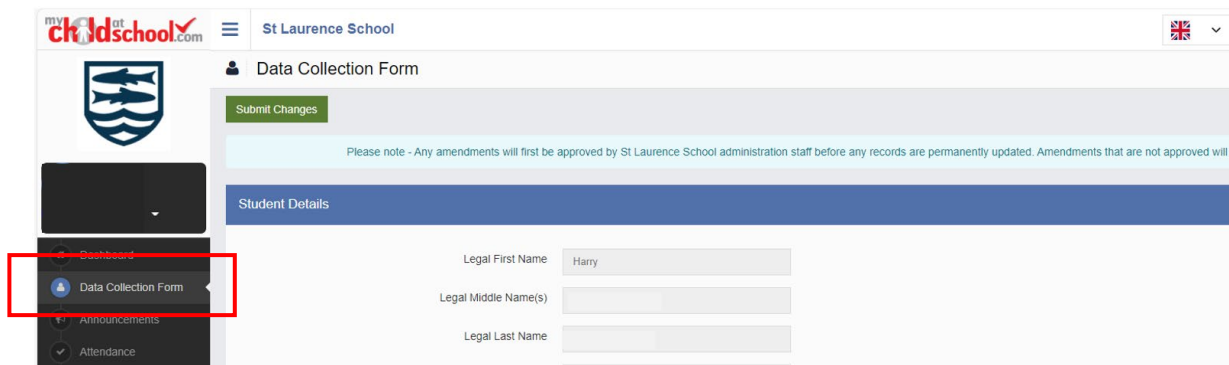
MyChildAtSchool Data Collection

You can view and edit the data the school holds on your parent account and your child's student account.

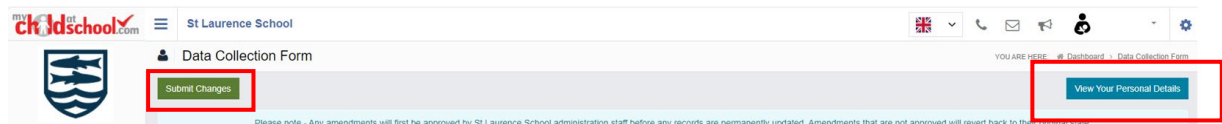
Please note - Any changes you make will first be approved by the school before being permanently updated. Changes that are not approved will revert to their original state.

Here's how to change your data:

1. Open the MCAS App.
2. Select 'Data Collection Form' from the left menu.



3. The default view is your *child's* data.
4. You can change to see *your* data (as a parent) by selecting 'View your personal details' in the top right corner.



5. Data such as names, phone numbers, email addresses can be changed. If the data is grey, it means the school has chosen to not allow it to be changed by the parent.
6. Remember to select 'Submit Changes' if making any changes.